

**Barrhaven Business Improvement Area
2024 Annual General Meeting Minutes
Tuesday, November 26, 2024
5:30pm am @ Caivan Headquarters**

Attendance

Board Members: Chair – Jason MacDonald, Vice-Chair - Simon Beaulieu, Treasurer- Marlene Grant, Marketing Co-Chair - Leanne Duval, Marketing Co-Chair- John Hannon, Kyle Cuthbert, Naina Kansal, Julia Reid, Laura McLellan,

Reserve: Cheryl Murphy

Staff: Andrea Steenbakkers, Crystal Logan

Regrets: Rob Weeden, Jagdeep Perhar, Councillor Wilson Lo, Councillor David Hill

Voting Members: Mark Dickie (20Eight Digital), Dawn Lilly (Amazon), David De Almeida (Anabia Cupcakes), Kyle Cuthbert (Arbor Memorial), Debi Sereda (Barrhaven Legion), Russ Arthurs (Boston Pizza), Naveen Bisla (Dominos), Joseph Khalife (Donna Bella), Tanya Falinger (exhalo), Stephanie McCambley (Infinity Flowers), David O'Connor (Jamaican Me Crazy Coffee Co.), Art Kirkwood (Meridian Credit Union), Vendula Seary (Pirouette Rhythmic Gymnastics), Dean Tester (Tester Digital), Wendy Dale (Orangetheory Fitness), Nairn Reid (Ottawa Plumbing and Heating), Anita Boassaly (You Fit).

Guests: Jenny Lihou, David Sereda, Forrest Donaldson, Charles Rousseau, Himanshu Choudhary, Tony Khalife, Cecilia Bour, Berna Leba, Tia Khalife, Sydney Vidal, Heidi Morrison, Isudeep Singh, Carrie McLean, Renée MacDonald, Janet McCausland, Gabby Assaf, MP Chandra Arya, MPP Lisa MacLeod, Marina Davydova, Linda Williams, Parth Shah, Marc Langelier, Leigh-Anne Hannon, Nina Sandy, Rob Dale, Darrell Bartraw, Gordon Crumpler, John Falkingham, Norton Ngo, Malcolm Sinclair-Park, Jan Harder, Larry Harding, Dean Ryan.

1. **Official Welcome to the Barrhaven BIA Annual General Meeting** – Andrea Steenbakkers, Executive Director
2. **MOTION:** To Call the 2024 BBIA AGM to Order
MOVED BY: John Hannon
SECONDED BY: Simon Beaulieu
3. **MOTION:** To adopt Today's Agenda
MOVED BY: Kyle Cuthbert
SECONDED BY: John Hannon
4. **Declarations of Conflicts of Interest**
None
5. **MOTION:** To approve the 2023 BBIA AGM Minutes
MOVED BY: Leanne Duval
SECONDED BY: Naina Kansal
6. **Annual Chairs Address** – Jason MacDonald, Chair
(See attached in the 2024 Annual Report)
7. **Annual Report Slide Show**
8. **Presentation of the Financials** – Marlene L. Grant, Treasurer

MOTION: To Accept the 2023 Audited Financial Statement
MOVED BY: Simon Beaulieu
SECONDED BY: Kyle Cuthbert

MOTION: to Accept the 2024 Financial Report and 2025 Budget
MOVED BY: Leanne Duval
SECONDED BY: John Hannon

**Barrhaven Business Improvement Area
2024 Annual General Meeting Minutes
Tuesday, November 26, 2024
5:30pm am @ Caivan Headquarters**

9. **Preentation of the BBIA Governance Amendments**
BIA Expenditure Management Policy – This updated policy was adopted in April 2024, along with all BIAs across the City of Ottawa. Please find the full document in the Annual Report Addendums.
10. **Q&A**
Presentation by Gordon Crumpler of the Barrhaven Food Cupboard
11. **MOTION:** To Close the Meeting
MOVED BY: Marlene Grant
SECONDED BY: Naina Kansal